
The NEW 14 credit Memo: 14 14 14 14 14

To: Grad students and advisors
From: George Heimpel, DGS

Please read the following instructions carefully.

If you are a Graduate Research Assistant (GRA), or teaching assistant (TA), and thus paid by the department, or on a Graduate School or CFANS Fellowship (or any other fellowship that pays your stipend and tuition), you must register for at minimum of 6 credits each semester to be considered a full-time student and maintain your assistantship or fellowship.

However, your tuition benefit allows you to register for up to 14 credits without extra charge. It is in the Entomology Graduate Program's best interest that you register for 14 credits.

The total number of credits you should register for each semester is 14.

Master's Students (Plan A): *All Plan A Master's students must enroll in no more than 10 credits of ENT 8777 "Thesis Credits Masters" over the course of their degree program.* After registering for your courses each semester, make sure you add some credits of ENT 8777 each semester until you reach the maximum of 10 credits. To fill your course credits to a total of 14 each semester, please enroll in as many credits of **ENT 8594 Research in Entomology** as needed.

PhD Students: *All PhD students must enroll in no more than 10 credits of ENT 8888 "Thesis Credits: Doctoral" per semester over the course of their degree program to attain a total of 24 credits of ENT 8888. Completion of these credits is necessary for attaining 'Advanced PhD status'.* After registering for your courses each semester, make sure you add up to 6 credits of ENT 8888 until you reach the maximum of 24 credits. To fill your course credits to a total of 14 each semester, please enroll in as many credits of **ENT 8594 Research in Entomology** as needed.

Exceptions to taking 14 credits:

- (i) If you have student loans you are deferring.
- (ii) If you are paying for classes yourself (not on a fellowship or assistantship).

Please talk to me about how many credits to enroll in if you are deferring student loans or paying yourself.

- (iii) If you are qualify for one-credit status (see below)

International students beware: If you fall below the 6 credit minimum **at any**

time, it may be grounds for deportation. Do not drop a class without simultaneously adding a class. If you wait even a day or two to add a class and in the interim your credit total was less than 6 credits, your ability to stay in the country may be in jeopardy!

As a courtesy to advisors, please mention your semester course/registration plan to him/her before you register. This will help us maintain the 14-credit enrollment, which most benefits the department.

If you are an "Advanced" Masters or PhD student, you may qualify for one-credit status (check with your advisor). If you are on the one-credit registration, please use ENT 8333 for MS students, or ENT 8444 for PhD students. Please **DO NOT** use 8777 or 8888. **Specify S/N unless you want a letter grade.** One-credit enrollment requires a form signed by the DGS and a change that goes through payroll.
